

6027 Field Trips

The board encourages instructional staff to incorporate field trips into the curriculum. These trips should normally be conducted during the school day. For purposes of this policy, "field trips" means those standalone experiences planned for a group of students or grade, such as a trip to a museum, zoo, state capitol, or other such experience. It does not apply to travel or trips conducted as part of extracurricular activities, such as state tournaments or events, which must be coordinated with the administration but do not require board approval. If in doubt, a teacher or sponsor should discuss any planned or proposed trip/event with the building principal and superintendent in advance so that it can be added to the school board agenda for approval if required by this policy.

1. General Conditions

All field trips must be pre-approved by the teacher's building principal. Out-of-state and overnight trips require pre-approval by the board. The superintendent and principals may develop guidelines for the request and approval of trips and communicate those to the staff.

2. Supervision

Sponsoring teachers must ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. Whether paid staff or volunteers, chaperones are prohibited from drinking alcoholic beverages of any kind at any time during any field trip. All chaperones must be at least 21 years of age. Any chaperone who drives students must possess a valid driver's license. Chaperones who drive students in private vehicles must possess adequate insurance coverage. Chaperones do not have any property rights in or to a chaperone assignment. The school district may deny or terminate a chaperone assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

3. Student Conduct

Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

Adopted on: 3/14/2022

Revised on: 04/14/2025

Reviewed on: _____